

CONFIDENTIAL

## PHYSICAL SECURITY DIVISION

### HIGHLIGHTS FOR JUNE 1975

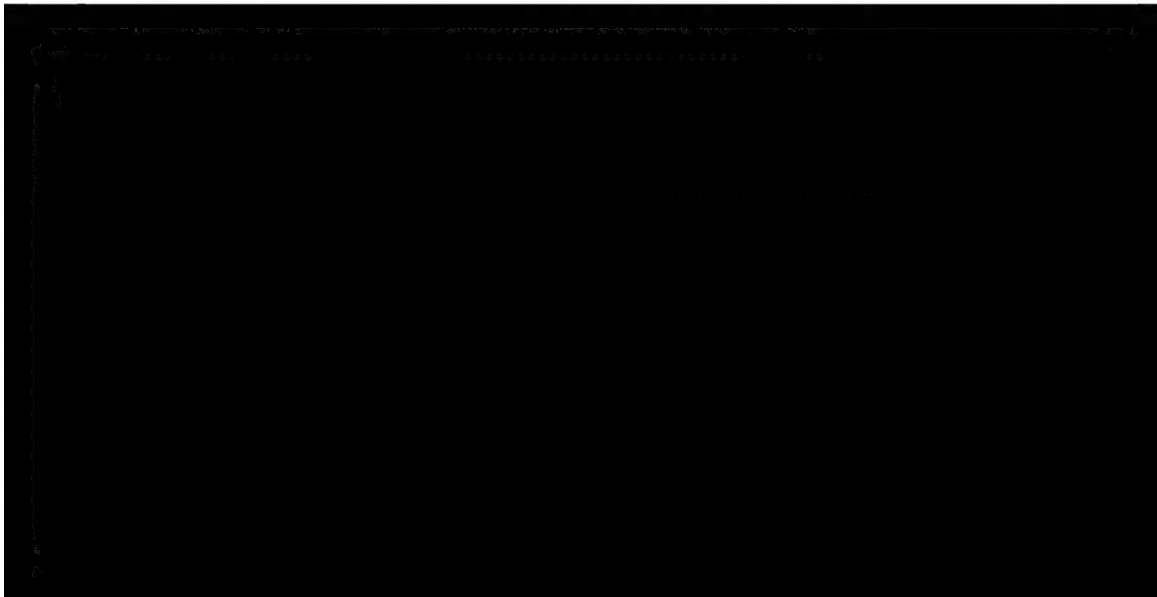
During the month of June security briefings were provided, at a suitable site away from the Headquarters

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A representative of the Division presented a one hour briefing on the security officer's responsibilities overseas, to the students of the Field Administration Course, sponsored by the Office of Training. This course is designed for personnel who will have manifold duties related to finance, logistics, travel, personnel and security functions at a small overseas Station. Besides detailing basic security safeguards regarding office routine, the means for obtaining professional security support in the field, through Regional Security Staffs or from Headquarters, was emphasized.

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During this reporting period, Division personnel rendered assistance in processing the following groups for various meetings and conferences at the Headquarters Building: Presidential Classroom for Young Americans, three [REDACTED] visitors; twelve visiting students and faculty members of the Federal Executive Institute, Charlottesville, Virginia; 25 visitors for an NSA group meeting; 25 visitors for a Mid Career Group meeting and luncheon; 11 visitors for an Honor and Merit Awards Ceremony; 26 college students from the State of South Carolina, under the sponsorship of Senator Strom Thurmond; 41 students and faculty members from American University.

During this reporting period the following Capitol Hill support was provided:

a. On 4 June the security support was rendered to the DD/S&T who appeared before the House and Urban Development Independent Agencies Subcommittee, Senate Committee on Appropriations.

b. On 11 June security support was rendered to the DCI during his appearance before the Subcommittee of the House Appropriations Committee and the House International Relations Committee.

c. On 23 June security support was provided the DCI during his briefing of the Hamilton Group, a special Congressional group, Chaired by Lee Hamilton of Indiana.

During this reporting period, special emphasis was devoted to completing inspections of Agency facilities in the Washington Metropolitan area which had not been inspected within FY 75. This included comprehensive safety inspections of fifteen (15) facilities, plus cursory inspections of four facilities, in addition to inspecting the corridors and stairways of the Headquarters Building.

During this period four suspect packages were radio-graphed inspected and declared safe by the Safety Branch. Federal Protective Officers found three of the packages, two in a corridor in the Headquarters Building and one outside, near the south cafeteria entrance. One package was declared suspect by the Mail and Courier Branch, Office of Logistics. A total of twenty-six (26) suspect items have been processed by the Safety Branch during CY 1975.

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The Deputy Chief, Safety Branch, attended a three-day conference conducted by the American Society of Safety Engineers in Denver, Colorado. The primary subjects on the agenda were: (a) compliance with the Occupational Safety and Health Act, and (b) Industrial Medicine and Workmen's compensation.

A member of the Safety Branch who is pursuing his Doctorate at the University of Maryland, after appropriate security approval, gave a two-hour presentation and demonstration to the "Safety Education - Principles of Accident Prevention" class at the University.

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STATINTL

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PhySD Monthly Report for JUNE 197 5 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-75</u>
<b>SECURITY VIOLATION PROGRAM</b>		
Headquarters Investigations Completed	<u>55</u>	<u>805</u>
Overseas Violations Correlated	<u>19</u>	<u>270</u>
<b>SECURITY SUPPORT ASSIGNMENTS FOR SENIOR AGENCY OFFICIALS (Capitol Hill Appearances, Escorts, etc.)</b>		
	<u>5</u>	<u>35</u>

**3. HEADQUARTERS ACTIVITIES**

Security Duty Office		
Incidents Involving Written Reports	<u>84</u>	<u>1,102</u>
Security Assistance Cases	<u>1,501</u>	<u>19,837</u>
Security Inspections of Agency Facilities	<u>262</u>	<u>2,742</u>

Security Services		
Security Equipment Service Calls	<u>2,756</u>	<u>17,285</u>
Special Support Assignments	<u>140</u>	<u>558</u>
Escort Assignments	<u>904</u>	<u>8,493</u>
Armed Escort Assignments	<u>9</u>	<u>239</u>

**4. SAFETY**

Safety Surveys	<u>15</u>	<u>38</u>
Special Safety Inspections	<u>8</u>	<u>91</u>
Accident Investigations	<u>2</u>	<u>40</u>
Accident Reports Processed	<u>47</u>	<u>589</u>
Analytical and Statistical Reports Prepared	<u>0</u>	<u>17</u>

PhySD Monthly Report for JUNE 1975 (Continued)

	<u>Monthly</u>	<u>Cumulative Total FY-75</u>
4. SAFETY (continued)		
Training and Briefing Sessions	<u>10</u>	<u>94</u>
Safety Literature Distributed	<u>4,993</u>	<u>40,784</u>
Fire Alarm Tests Conducted	<u>0</u>	<u>7</u>
Support Actions	<u>11</u>	<u>267</u>
5. <u>PHYSICAL SECURITY DIVISION TRAVEL</u>		
Man-days on Overseas TDY	<u>5</u>	<u>358</u>
Man-days on Domestic TDY	<u>3</u>	<u>188</u>
Total Man-days on TDY	<u>8</u>	<u>546</u>
6. <u>PHYSICAL SECURITY DIVISION PERSONNEL IN TRAINING</u>		
Man-days in Internal Training	<u>163</u>	<u>672</u>
Man-days in External Training	<u>3</u>	<u>52</u>

# ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

C/PhySD

EXTENSION

3116

NO.

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

DD/PTOS

20 JUL 1978

4 July 056

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C/PPG

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